



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: August 23, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Jennifer Dianos, Assistant to the City Manager

SUBJECT: Appoint Councilmember Tom Hamilton as the Voting Delegate, and Mayor Rico E. Medina as the Alternate Delegate, to Represent the City of San Bruno at the Annual Business Meeting of the 2022 League of CA Cities Annual Conference in Long Beach, CA on September 7-9, 2022

BACKGROUND: The League of CA Cities provides legislative advocacy, professional development and educational resources for incorporated cities and towns in California. The City of San Bruno is a member of League of CA Cities.

The League of CA Cities Annual Conference is scheduled for September 7–9, 2022 in Long Beach, CA. The League’s general assembly will convene on the last day of the conference, Friday, September 9, for the annual business meeting. At the business meeting, League of CA Cities members consider and act on resolutions that establish in order to consider and take action on resolutions that establish League of CA Cities policy. Each member city may participate in this vote.

The San Bruno City Council must designate a voting delegate, and may also appoint up to two alternates, to represent the City of San Bruno, per the League of CA Cities bylaws. The alternate may vote only if the designated voting delegate is unable to vote at the annual business meeting. Voting delegates and alternates must be registered to attend the Annual Conference.

A staff member may be appointed to fill the voting role in the event that no Council Member plans to attend, or act as an alternate voting delegate.

DISCUSSION: Councilmember Tom Hamilton has indicated interest in attending the League of CA Cities business meeting to represent the City of San Bruno. Councilmember Hamilton can serve as the voting delegate for 2022. Mayor Rico E. Medina can serve as an alternate voting delegate.

FISCAL IMPACT: The total cost to attend the conference includes registration, hotel and travel expenses, and is estimated to be \$2,150 per attendee:

- Registration, \$600

- Hotel, \$1,300 (estimate)
- Flight, \$250 (estimate)

The fiscal year 2022-23 operating budget currently includes an allocated amount of \$42,800 for City Council training/meetings/conferences. This budget amount is comprised of multiple City Council conferences and meetings that are anticipated for the year, such as County/regional and State meetings and conferences, San Mateo County Council of Cities, the League of CA Cities annual conference and new Councilmember academy, as well as meeting facilitation services.

ENVIRONMENTAL IMPACT: There is no environmental impact. This action is not subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION: Appoint Councilmember Tom Hamilton as the Voting Delegate, and Mayor Rico E. Medina as the Alternate Delegate, as the Voting Delegate to Represent the City of San Bruno at the Annual Business Meeting of the 2022 League of CA Cities Annual Conference in Long Beach, CA on September 7-9, 2022

ALTERNATIVES:

1. Choose another member of the City Council to serve as the voting delegate.
2. Choose to appoint no voting delegate.

ATTACHMENTS:

1. 2022 Annual Conference Voting Delegate/Alternate Form